

# **AGENDA**

**Meeting**: EXTRAORDINARY TROWBRIDGE AREA BOARD

**Place**: The Civic Centre, St Stephen's Place, Trowbridge, BA14 8AH

Date: Thursday 19 January 2012

**Time:** 6.30 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:00pm.

Please direct any enquiries on this agenda to Penny Bell (Democratic Services Officer) on 01249 706613 / penny.bell@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

#### Wiltshire Councillors

Ernie Clark – Hilperton
Peter Fuller – Park (Vice-Chairman)
Tom James MBE – Adcroft
John Knight – Central
Francis Morland – Southwick

Stephen Oldrieve – Paxcroft Helen Osborn – Lambrok Jeff Osborn – Grove (Chairman) Graham Payne – Drynham

	Items to be considered	Time
1.	Chairman's Welcome and Introductions	6.30pm
2.	Apologies	
3.	Declarations of Interest	
	Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.	
4.	Youth Funding - Participatory Budgeting (Pages 1 - 22)	6.35pm
	The Area Board will consider applications submitted by young people from the Trowbridge Community Area for funding from a specific youth budget of £9,297.	
	It is recommended that the Area Board:	
	<ol> <li>Agrees that the decisions relating to the participatory budge shall be taken by the community in accordance with the process and conditions outlined in the attached report.</li> </ol>	
	ii. Agrees that an additional sum of £250 be awarded to th most popular of the projects in accordance with the proces and conditions outlined in the attached report	
	iii. Considers ring-fencing the remaining funds, after all grant are awarded, for Clarendon College to put forward a proposa to the 15 March Area Board meeting for activities for th Olympic Torch event at the school.	al
5.	Funding Update of Applications Awarded 2011/12 (Pages 23 - 24)	7.35pm
	The Area Board will receive updates from projects in receipt of Area Board funding during 2011/12 (list attached).	a
6.	Close	8.30pm
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# **Next Meeting Date**

Thursday 26 January 2012 – 7.00pm The Atrium, Wiltshire Council, Bradley Road, Trowbridge

# TROWBRIDGE AREA BOARD 19 JANUARY 2012

### **ALLOCATION OF 2011/12 YOUTH FUNDING**

## Purpose of the Report

1. To allocate £9,279 funding through a participatory budgeting process for supporting youth related projects.

### **Background**

2. Each Area Board has been allocated funds to support young people's projects. A report was taken to 8 September 2011 Area Board meeting which outlined the application process for the funding. (Appendix 1 and 2 – Application Form & Funding Guidance)

#### **Main Considerations**

- 3. Applications (Appendix 3) have been received as follows:
- 3.1 Longfield Youth Group to purchase a range of console games and board Games £1,000 requested
- 3.2 West Ashton School Council to pay for the Crafty Potter to work with groups of children to design and decorate an egg cup each £550 requested
- 3.3 Studley Green Youth Volunteering Group to take part in a street urban dance project and tea sessions community volunteering £820 requested
- 3.4 Bridging Project To run an Arts & Crafts and cookery project £500 requested
- 3.5 Studley Green Baby Sitting Course and Sports Activities & equipment £950 Requested
- 3.6 Paxcroft Mead Youth Forum To purchase 2 benches for the Paxcroft Country Park £1,000 requested
- 3.7 St Michael's Pre School to purchase a play puppet theatre and to pay for a 'Punch and Judy' show/ workshop to enjoy as part of a spring fete £454.33 requested
- 3.8 Urban Dance To buy equipment and PA system for a music, art and dance studio £1,000 requested

#### **Financial Implications**

4. £6,274.33 has been requested which if all allocated to the applicants would leave a remainder of £3,004.67.

- 4.1 It is proposed that a bonus grant of £250 is allocated to the most popular project of the evening to be spent on enhancing the project.
- 4.2 It is proposed that the remaining amount is ring fenced for Clarendon College for activities as part of the Olympic Torch Relay event there on May 22<sup>nd</sup>.

# **Legal Implications**

5. All projects awarded funds will be sent a simple evaluation form to show how the funds were spent and how it benefitted the group

## **HR Implications**

6. N/A

## **Equality and Diversity Implications**

7. The funding will benefit young people in the community

### Recommendations

- 8.1 It is recommended that Area Board members agree to the funding of all those projects that receive a minimum of 50% of the vote from the public attending the meeting
- 8.2 It is recommended that the Area Board members agree to allocate an additional £250 to for the most popular project as voted by the public attending the meeting; this will be to enhance the project that has been applied for
- 8.3 It is recommended that the remaining funds are ring fenced for Clarendon College who will present a proposal as to how they would spend the funding at the 15<sup>th</sup> March Area Board meeting where a final decision can be made by the Area Board

Report Author: Rachel Efemey

Tel No: 01225 718608

E-Mail: rachel.efemey@wiltshire.gov.uk

#### **Appendices**

Appendix 1 – Application Form

Appendix 2 – Funding Guidance

Appendix 3 – Applications

No unpublished documents have been relied upon in the preparation of this report



Name of Group:	
Name of person applying:	
Contact email:	
Contact phone number:	
Contact address:	
1. What do you want the funding for?	
2. Where will the project take place?	
3. When will the project take place?	
4. How will the project benefit your group and the local community	
5. How much will your project cost?	
£	
6. How much funding do you want from the Area Board (max £1,000)	
£ (please note Wiltshire Council will pay the funding directly to suppliers not to the group)	
7. Additional information	
Please return your application by Friday 25 <sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <a href="mailto:rachel.efemey@wiltshire.gov.uk">rachel.efemey@wiltshire.gov.uk</a> If you would like any advice on completing your form please contact Rachel Efemey on 01225 718608	

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# Trowbridge Area Board Youth Project Funding Guidance 2011/12

Trowbridge Area Board has set aside £9,000 to allocate to projects that will benefit young people in the Trowbridge Community Area which as well as the town includes the villages of Southwick, Hilperton, West Ashton and North Bradley.

- Groups of young people up to the age of 21 are eligible to apply
- A group must be a minimum of 6 young people
- Groups can apply for up to £1,000 to take part in activities, buy
  equipment or any other project ideas that will benefit them in their local
  community. (Please note that Wiltshire Council will pay suppliers
  directly no funding will not be given to the group direct)
- Applications must come from young people themselves not groups acting on their behalf
- To apply please complete the form provided

The deadline for applications is **5pm**, **Friday 25**<sup>th</sup> **November 2011**. Those groups whose applications are shortlisted will be invited to attend a special Trowbridge Area Board meeting on Thursday 19<sup>th</sup> January, 6.30pm at the Civic Centre, Trowbridge. The meeting would hear a brief presentation from each group – we would welcome pictures/PowerPoint presentations etc.

At the end of all presentations those in the meeting will vote for the projects that they think are the best, with the most popular receiving funds until it is all spent. Shortlisted groups can bring a maximum of 10 people with them so as not to skew the voting.

For more information or advice on completing the form please contact Rachel Efemey, Trowbridge Community Area Manager on 01225 718608 or email rachel.efemey@wiltshire.gov.uk

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Name of Group: Longfield Youth Group
Name of persons applying:
Contact email:
Contact phone number:
Contact address:
1. What do you want the funding for?
We wish to purchase updated a range of console games and board games for use during weekly Friday Drop-in, Weekly Saturday Computer Club and Holiday Club, by various age ranges of children and youths
2. Where will the project take place?
All the activities are carried out at the Longfield Community Centre and supervised by James McDonald and Rollie cleere of the Longmeadow Tenants And Residents Association
3. When will the project take place?
The project is ongoing every week and has taken place for nearly 5 years  As soon as equipment is bought it will be used for the benefit of all the children and youths of the estate
4. How will the project benefit your group and the local community
It will give the users of the activities a greater range of games and some more up to date games for use by various age ranges from 5years old to teenagers and young adults that come on a regular basis.  There are on average 15-25+ attending a Friday session and on Saturday morning there can be anywhere between 45-75+ people attending, Selwood recently donated £366.86 to the TARA and they now have 4 controllers for every console, just need some better games to make use of this facility Having these clubs has helped cut ASB by over 55%
5. How much will your project cost?
£1000
6. How much funding do you want from the Area Board (max £1,000)
£ 1000
(please note Wiltshire Council will pay the funding directly to suppliers not to the group)

# 7. Additional information

#### We wish to break down the grant into 3 groups

- 1, £450 on new games to get some latest titles (GameStation in the Shires)
- 2, £350 on used games where we get games at a cheaper cost (GameStation in the Shires)
- 3, £200 on Board Games for all ages (Argos)

Please return your application by Friday 25<sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <u>rachel.efemey@wiltshire.gov.uk</u>



Name of Group: West Ashton School Council

# **Trowbridge Area Board Youth Project Application 2011/12**

Name of person applying:
Contact email:
Contact phone number:
Contact address:
1. What do you want the funding for?
The School Council (made up of pupils only) would like to organise an Arts and Crafts day for the whole school to take part in. The money would be used to pay for the Crafty Potter to come to our school for a day to work with groups of children to design and decorate an egg cup each. After this, the school council will organise an egg decorating competition the week before Easter for pupils and members of the local community to enter. The egg cups will be used to display our decorated eggs and be a reminder of our arts and craft day.
2. Where will the project take place?
The project will take place at West Ashton Primary School.
2. When will the project take place?
3. When will the project take place?
The Art and Craft Day will take place in March 2012 (date to be arranged) and the Egg Competition will take place the week before we break up for Easter 2012.
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The Art and Craft Day will take place in March 2012 (date to be arranged) and the Egg Competition will take place the week before we break up for Easter 2012.  4. How will the project benefit your group and the local community  The whole school will really enjoy taking part in an Arts and Craft day and everyone will have their own design on an egg cup. It will encourage children to take part in Art and Crafts and work alongside the whole school, making friends and helping each other. The egg competition will be open for all of the school and villagers to enter and all ages can take part. This will help us to meet people from the village and for them to share in our school events, letting them see what we do. We will ask 2 members of the
The Art and Craft Day will take place in March 2012 (date to be arranged) and the Egg Competition will take place the week before we break up for Easter 2012.  4. How will the project benefit your group and the local community  The whole school will really enjoy taking part in an Arts and Craft day and everyone will have their own design on an egg cup. It will encourage children to take part in Art and Crafts and work alongside the whole school, making friends and helping each other. The egg competition will be open for all of the school and villagers to enter and all ages can take part. This will help us to meet people from the village and for them to share in our school events, letting them see what we do. We will ask 2 members of the village community to judge the egg decorating competition.
The Art and Craft Day will take place in March 2012 (date to be arranged) and the Egg Competition will take place the week before we break up for Easter 2012.  4. How will the project benefit your group and the local community  The whole school will really enjoy taking part in an Arts and Craft day and everyone will have their own design on an egg cup. It will encourage children to take part in Art and Crafts and work alongside the whole school, making friends and helping each other. The egg competition will be open for all of the school and villagers to enter and all ages can take part. This will help us to meet people from the village and for them to share in our school events, letting them see what we do. We will ask 2 members of the village community to judge the egg decorating competition.  5. How much will your project cost?

(please note Wiltshire Council will pay the funding directly to suppliers not to the group)

7. Additional information
Signed:
Date:
Please return your application by Friday 25 <sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <u>rachel.efemey@wiltshire.gov.uk</u>
If you would like any advice on completing your form please contact Rachel Efemey on 01225 718608



Name of Group: Studley Green Youth Volunteering Group
Name of person applying:
Contact email:
Contact phone number:
Contact address:
1. What do you want the funding for?
Street Urban Dance Project and community volunteering
2. Where will the project take place?
Manor Road Resource Centre
3. When will the project take place?
Will start in January and will last for 6 months
4. How will the project benefit your group and the local community
We want to keep active and it will also help to go towards our physical or skills section of the Duke of Edinburgh Award most of us are involved in. We would also like to do performances to the local community as well as across Wiltshire and feel we could be more active with in the community. We would also like to support older people by running afternoon tea sessions and show them our new skills (dance and cooking). This will also help us achieve the volunteering section of our award. We think that old people don't get much chance to go out and so we would like to give them something to look forward to and we will visit them.

# 5. How much will your project cost?

Dance teacher for 12 weeks-£420
Table cooker - £150
Cookware – mixing bowls, baking trays, mixers, etc - £100
Ingredients - £150

# 6. How much funding do you want from the Area Board (max £1,000)

### £ 820.00

(please note Wiltshire Council will pay the funding directly to suppliers not to the group)

### 7. Additional information

We hope you will accept our application and thank you for reading it

Please return your application by Friday 25<sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <u>rachel.efemey@wiltshire.gov.uk</u>



Name of Group: Bridging Project
Name of person applying:
Contact email:
Contact phone number:
Contact address: Court Mills Youth Centre
1. What do you want the funding for?
Arts & Crafts and cookery project
2. Where will the project take place?
Court Mills Development centre for Young people
3. When will the project take place?
The Activities will take place every Monday for a 6 month Period alternate weeks
4. How will the project benefit your group and the local community
This is a application for funding towards our project we have young people in our group who have additional needs and disabilities as well as peer mentors who support us in our activities. It's a place where we come to socialise with our friends and enjoy doing various activities. We want to learn to cook and make new recipes and for us will help towards independent living and would like to do a round the world theme as it's the Olympics next year. We also like doing lots of arts and craft stuff as well and would like to get more things for us to do in the centre and maybe even get some art work out in the

5. How much will your project cost?

community to do with the Olympics.

£500 for arts and craft stuff and also cooking project

We can also get awards for taking part in activities and learning new skills.

# 6. How much funding do you want from the Area Board (max £1,000)

### £ 500.00

(please note Wiltshire Council will pay the funding directly to suppliers not to the group)

### 7. Additional information

We hope you will accept our application and thank you for reading it

Please return your application by Friday 25<sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <u>rachel.efemey@wiltshire.gov.uk</u>



Name of Group: Studley Green
Name of person applying:
Contact email:
Contact phone number:
Contact address:
1. What do you want the funding for?
Baby Sitting Course Sports Activities and sport activities resources
2. Where will the project take place?
Studley Green Community Centre
3. When will the project take place?
The Sport activities will take place from January for a period of 6 months The Babysitting course will take place during February Half Term
4. How will the project benefit your group and the local community
We want the sports stuff to keep us active and fit and will help some of us with D of E awards and also with ASDAN Awards also the resources will be good stuff to have in as we are running low on some equipment. The Baby sitting course is something we wanted to do and will enable us to build up our self confidence and also enable us to learn new skills in first aid and others new skills. We want to also achieve qualifications and think it will help in the future.

5. How much will your project cost?

£ 950 for sport sessions, equipment and the baby sitting course.

# 6. How much funding do you want from the Area Board (max £1,000)

### £ 950.00

(please note Wiltshire Council will pay the funding directly to suppliers not to the group)

### 7. Additional information

We hope you will accept our application and thank you for reading it

Please return your application by Friday 25<sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <u>rachel.efemey@wiltshire.gov.uk</u>



Name of Group: Paxcroft Mead Youth Forum
Name of person applying:
Contact email:
Contact phone number:
Contact address:
1. What do you want the funding for?
To get 2 benches for the Paxcroft Country Park which will be helpful for dog walkers, the elderly and anyone else using the facility
2. Where will the project take place?
Paxcroft Mead Country Park, Hilperton, Trowbridge
3. When will the project take place?
Hopefully in early part of 2012
4. How will the project benefit your group and the local community
The benches will benefit the local community as people who use the facility will be able to sit down, most benefitting the elderly and the disabled as they may not be able to walk as far. It will help us to show to others that we don't want to just help ourselves, we want to help others.
5. How much will your project cost?
£1,000 – cost £373.85 without VAT and £448.62 with VAT. We are trying to get to benches
6. How much funding do you want from the Area Board (max £1,000)
£1,000
(please note Wiltshire Council will pay the funding directly to suppliers not to the group)
7 Additional information

We are trying to get a skate park for the children and teens of paxcroft as there is no facility in the area for the teen population of Paxcroft Mead.

Please return your application by Friday 25<sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <a href="mailto:rachel.efemey@wiltshire.gov.uk">rachel.efemey@wiltshire.gov.uk</a>



Name of Group: St Michael's Pre-School

7. Additional information

Name of person applying: on behalf of the preschool children
Contact email:
Contact phone number:
Contact address:
1. What do you want the funding for?
We would like the funding to purchase a play puppet theatre with characters and to pay for a 'Punch and Judy' show/ workshop to enjoy as part of our spring fete.
2. Where will the project take place?
At St Michael's Pre School, Hilperton
3. When will the project take place?
The show/ workshop would be booked for Saturday 19 May 2012 (our fete) and the puppet show to be used as soon as purchased
4. How will the project benefit your group and the local community
We are a village preschool who is looking to develop our resources for children and find ways to engage them in a fun and safe setting. The community of Hilperton will be invited to attend the preschool fete on 19 May where they will be able to see the Punch and Judy show. The children will enjoy the puppet toys throughout their sessions at pre school
5. How much will your project cost?
£454.33 total, Puppet show toy and puppets £194.33. professional Punch and Judy show and workshop £260
6. How much funding do you want from the Area Board (max £1,000)
£ 454.33
(please note Wiltshire Council will pay the funding directly to suppliers not to the group)

This application has been written by the play leader on behalf of the children who with ages ranging from 2 – 5 years cannot write! However, should the application be shortlisted, we will make a short video of the children who will be able to talk about the 'puppet show' project. We would hope that this video 'presentation' will be shown on 19 January at the special Area Board Youth funding representatives from the pre-school would be able to attend to answer any questions.

Please return your application by Friday 25<sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <u>rachel.efemey@wiltshire.gov.uk</u>



Name of Group: Urban Dance
Name of person applying:
Contact email:
Contact phone number:
Contact address:
1. What do you want the funding for?
To buy equipment and PA system for our music, art and dance studio
2. Where will the project take place?
6A St Georges Works, Trowbridge BA14 8AA
3. When will the project take place?
February 2012
4. How will the project benefit your group and the local community
With more equipment, like a crash mat, we will be able to learn more tricks and flips safely. With a better PA system and mixing equipment we will learn how to mix our own music. All this keeps kids off the streets and gives them something fun and exciting to do, also we will be keeping fit.
5. How much will your project cost?
£1,750
6. How much funding do you want from the Area Board (max £1,000)
£ 1,000
(please note Wiltshire Council will pay the funding directly to suppliers not to the group)
7. Additional information

We have about 60 children coming to Urban Dance, we would like to encourage a lot more by making it interesting for people who might like music or art, not just dance

Please return your application by Friday 25<sup>th</sup> November 2011 to Rachel Efemey, Trowbridge Community Area Manager. <a href="mailto:rachel.efemey@wiltshire.gov.uk">rachel.efemey@wiltshire.gov.uk</a>

# Trowbridge Area Board Funding Awards 2010/ 2011

Applicant	Project funded	Awarded	Attending
Hilperton Village Hall	Upgrade the village hall toilets to include fitting a disabled toilet	£3,253	
North Bradley Peace Memorial Hall	Energy saving loft insulation and installation of alarmed door closures	£993	
Friends of Trowbridge in Bloom	Events to encourage local residents to participate in a programme of planting	£5,000	Bill Austin, Jennifer Polledri, Nick Alford
Newtown School	Upgrading of changing facilities and providing temporary cover over the outdoor pool	£2,300	Hayley Bell
Southwick Playing Field	Construction of tarmac path around the playing field	£5,000	
Newtown Area Residents Association	Provision of security lighting at Bond Street Buildings to increase community safety	£930	Hilly Prendergast
Trowbridge Amateur Swimming Club	Swimming gala and social events to celebrate the 20th meeting of swimming clubs under the twinning arrangements with Leer	£1,434	Stewart Cuthbert + others
Trowbridge Rangers Football Club	Coaching courses to enable the club to run sessions for young people	£475	Dawn Whiting Kevin Aylesbury
West Ashton Village Hall & Institute	Creation of a small meeting room attached to village hall	£5,000	Ron Pybus
Larkrise Community Farm	Construction of a barn for storage of animal feed	£4,000	
Trowbridge Town Football Club	Purchase of training and match equipment	£2,446	Ralph McCaldon, Steve Old, Bob Arberry, Mike Alford
Westbourne Sports Club  —Tennis section	Purchase of equipment	£734	
Trowbridge Town Council	Christmas Lights Extravaganza event	£4,980	
Hilperton Village Hall	Improvements to toilets in village hall	£2,775	
Trowbridge Town Football Club	Funding coaching courses	£1,687	
North Bradley Peace Memorial Hall	Project development study for renewable energy	£765	
Phoenix Badminton Club	New nets and posts	£851	Graham Long + 1
Lavender Fields Residents Association	Setting up interactive website	£212	
Trowbridge Town Council (Area Board Councillor bid)	Registry office bench	£639	Clir Peter Fuller
Trowbridge Westbourne Sports Club - Tennis	Tennis coaching and summer camps for school children	£793	
Gloucester Road Allotment Association	Provision of allotment facilities for disabled people	£5,000	Valerie Fahey + 2 others

Trowbridge Town Council	Provision of a free National Play Day	£2,664	Hayley Bell
Trowbridge Neighbourhoods Partnership	Printing equipment for regular newsletters	£771	
North Bradley Youth Club	Purchase of equipment	£449	
Youth Funding Application – Trowbridge Community Area Youth Parliament & CAYPIG	Anti social behaviour project & transport subsidy	£6,259	Siobainn Chaplin & Jayne Bullock (may be a written report)
College Estate Community Gardens (Area Board Councillor bid)	Creation of a community garden	£750	Cllr Jeff Osborn , Derek Adams +

Those listed in italics indicate those attending the Area Board meeting